

**From the Permanent Secretary  
and HSC Chief Executive**



Department of  
**Health**

An Roinn Sláinte

Mánnystrie O Poustie

[www.health-ni.gov.uk](http://www.health-ni.gov.uk)

Sir Brian Langstaff  
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Date: 24<sup>th</sup> August 2018

Dear Sir Brian

**Re: Notice of retention/non-destruction of documents**

Thank you for your letter of 9 August advising me of the establishment of the Inquiry and issuing notice of retention/non-destruction of documents relevant to the Inquiry.

I have forwarded your letter to the Chief Executives of those Health and Social Care organisations in Northern Ireland that could potentially be involved in the Inquiry. I have asked them to take all necessary steps to preserve and catalogue any such material so that it can be provided promptly to the Inquiry on request.

I have also asked the Health and Social Care bodies to waive for witnesses to the Inquiry any fees that might be charged for access to medical records or for copies of medical records that are not already prohibited under GDPR.

Yours sincerely

**RICHARD PENGELLY**