

# The Eileen Trust

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Our Ref: 1104DOH/ET.AH

4th November 1999

Mr Charles Lister  
NHS Executive  
Wellington House  
135 - 155 Waterloo Road  
London SE1 8UG

Dear Charles

## Appointment/Reappointment of Eileen Trustees

I enclose for your information the Appointments Protocol for both the Eileen Trust and the Macfarlane Trusts, as agreed in 1996.

You will see that the Macfarlane Trust may nominate three Trustees to serve as Eileen Trustees, and that The Secretary of State appoints all five Trustees, therefore nominating the other two Trustees.

The present position is that:

1. The Chairman, the Reverend Prebendary Alan Tanner, will stand down in March 2000. The Macfarlane Trust has elected as his successor Mr Peter Stevens. At the last meeting of the Eileen Trust on 15<sup>th</sup> October, it was agreed that the Macfarlane Trust nominate Mr Stevens to succeed The Reverend Tanner as Chairman of the Eileen Trust with effect from 1<sup>st</sup> April 2000. This nomination will need to be ratified by The Secretary of State, and an appointment letter sent to Mr Stevens.
2. The Centre Director, Dr Mark Winter, succeeded Dr Elizabeth Mayne in March 1996, and this appointment may be seen as a 'Macfarlane Trust nomination'. Dr Winter has never been re-appointed as an Eileen Trustee, but if his reappointment had happened in March 1998, he would be due to be re-appointed or to retire in March 2000.
3. Miss Patricia Winterton was a 'founder Trustee' of the Eileen Trust, being appointed by the Secretary of State in 1993 for a period of three years, and possibly re-appointed in June 1996 for a further three year period. Miss Winterton was appointed by the Secretary of State to become a Trustee of the Macfarlane Trust in March 1996. If Miss Winterton were now to be regarded as a 'Macfarlane nominee', she should be re-appointed from March 1999 to March 2001 to Trusteeship of both the Macfarlane and the Eileen Trusts.

4. Mrs Susan Phipps was a founder Trustee of the Eileen Trust. She was re-appointed by the Secretary of State in 1996 to serve as Trustee until 24<sup>th</sup> June 1999. Mrs Phipps has not received a letter of re-appointment, but has indicated her willingness to be re-appointed with effect from 24<sup>th</sup> June 1999 to 24<sup>th</sup> June 2002.
5. Mr Kenneth Bellamy was appointed to succeed Mr Alan Palmer in May 1995. He resigned as Trustee in May 1999, and this vacancy has yet to be re-appointed to by The Secretary of State.

Therefore, please could you arrange for the Secretary of State to:

Appoint Mr Peter Stevens to succeed the Reverend Prebendary Alan Tanner;

Re-appoint Dr Mark Winter from March 2000 for a further two years.

Re-appoint Miss Patricia Winterton, with effect from March 1999 to March 2001.

Re-appoint Mrs Susan Phipps with effect from 24<sup>th</sup> June 1999 for a further 3 years to June 2002.

It is slightly confusing that Macfarlane Trustees' have Tenure of two years, and Eileen Trustees' have Tenure of three years. But no doubt the 'powers that be' at the time the Appointments Protocol was drawn up knew what they were about!

I hope that it will soon be possible to appoint a replacement for Mr Kenneth Bellamy as Trustee for both Trusts. We await your further news on this.

We will write again shortly about the position regarding the two Special Trusts, as new Trustee appointments will need to be made for these Trusts as well by March 2000.

I enclose two copies of the Eileen Trust Accounts for the year ended 31<sup>st</sup> march 1999, just in case I have not sent these to you earlier.

With best wishes  
Yours sincerely

**GRO-C**

Ann Hithersay  
Chief Executive

Encs.