

Witness Name: Katherine Victoria Burt

Statement No: WITN6392001

Exhibits: WITN6392002 - WITN6392267

**INFECTED BLOOD INQUIRY**

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**WITN6392044**

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# **THE HAEMOPHILIA SOCIETY**

**(A COMPANY LIMITED BY GUARANTEE)**

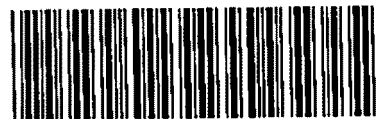
**CHARITY NUMBER: 288260**

**COMPANY NUMBER: 1763614**

## **REPORT AND FINANCIAL STATEMENTS**

**FOR THE 15 MONTH PERIOD ENDED 31<sup>ST</sup> MARCH 2008**

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COMPANIES HOUSE



**KNOX CROPPER**  
chartered accountants

**THE HAEMOPHILIA SOCIETY**  
**FINANCIAL STATEMENTS**  
**FOR THE PERIOD ENDED 31<sup>ST</sup> MARCH 2008**

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**THE HAEMOPHILIA SOCIETY**

**REFERENCE AND ADMINISTRATIVE INFORMATION**

**FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2008**

<b>PRESIDENT</b>	The Rt. Hon. The Lord Morris of Manchester PC AO QSO
<b>VICE PRESIDENTS</b>	Rt. Hon Frank Field MP Dr Peter Jones Baroness Masham of Ilton DL The Reverend Alan Tanner OBE Professor the Lord Winston
<b>CHIEF EXECUTIVE</b>	Roger Evans (to 30 June 2007) Chris James (from 2 July 2007)
<b>TRUSTEES</b>	Roddy Morrison (Chairman to 6 October 2007) Elizabeth Rizzuto (Chair from 6 October 2007)  Philip Dolan Keith England Matt Gregory (from 6 October 2007) Ann Hithersay Gareth Lewis Tim Metzgen (from 6 October 2007) William Payne Debra Pollard Dawn Prideaux de Lacy (Acting Treasurer from 15 February 2007) Suresh Vaghela (from 14 November 2007) Stephen Wratten (to 15 February 2007)
<b>SUB COMMITTEES</b>	
<i>Resources Sub Committee</i>	Dawn Prideaux de Lacy Ann Hithersay Tim Metzgen (from to 6 October 2007) Roddy Morrison (to 6 October 2007) Elizabeth Rizzuto
<i>Health Sub Committee</i>	William Payne (Chair) Dr Peter Collins (co-opted) Dr Paul Giangrande (co-opted) Chris Harrington (co-opted) Philip Dolan Debra Pollard Elizabeth Rizzuto

## **THE HAEMOPHILIA SOCIETY**

### **REFERENCE AND ADMINISTRATIVE INFORMATION (Continued)**

#### **FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2008**

#### **MEDICAL ADVISORS**

The following is a list of medical advisors who provide periodic advice:

##### **Haemophilia:**

- Dr Peter Collins, MRCP MD MRCPPath, Consultant Haematologist, Cardiff
- Dr Paul Giangrande, BSc MD FRCP FRCPPath FRCPCH, Consultant Haematologist, Oxford
- Professor Christine Lee, MA MD FRCP DRc (Med) FRCPPath
- Dr Mike Makris, MA MBBS MD MRCP MRCPPath, Consultant Haematologist, Sheffield
- Dr Isabel Walker, MD FRCP FRCPPath, Consultant Haematologist & co-director of Haemophilia Department, Glasgow Royal Infirmary
- Dr Mark Winter, FRCP FRCPPath, Haemophilia Centre Director, Kent and Canterbury Hospital

##### **Nursing:**

- Kate Khair, MSc, SRN RSCN, Nurse Consultant - Haemophilia, Great Ormond Street
- Chris Harrington, RGN Cert Ed, Nurse Consultant, Royal Free Hospital

##### **Orthopaedics:**

- Christopher Dodd, FRCS, Consultant Orthopaedic Surgeon, Nuffield Orthopaedic Centre
- Professor Learmonth, MBChB, FRCS (ED) FRCS (ENG) FRCS (SA) Orth, Head of Department of Orthopaedics, Bristol

##### **Hepatology:**

- Dr G Alexander, Consultant Hepatologist (Addenbrooke's Hospital, Cambridge)
- Professor G Foster, PhD FRCP (Royal London Hospital)

##### **Physiotherapy:**

- Brenda Buzzard, SRP MSc Post Grad Dip MCSP, Superintendent Physiotherapist, Newcastle Royal Infirmary

##### **VCJD:**

- Professor James Ironside, Senior Pathologist, University of Edinburgh

#### **WOMEN BLEED TOO PROJECT BOARD**

- Dr Rezan Kadir, MBChB MRCOG MD FRCSFRCOG - Chair, Consultant Obstetrician & Gynaecologist, Royal Free Hospital
- Dr Paul Giangrande, BSc MD FRCP FRCPPath FRCPCH, Consultant Haematologist, Oxford
- **GRO-A** - patient representative
- Dr Ann Harper - MD, FRCOG, Consultant Obstetrician & Gynaecologist, Royal Jubilee Maternity Service (RJMS), Belfast
- **GRO-A** - patient representative
- Professor John Pasi, MBChB, FRCP, FRCPPath, PhD, FRCPCH - Professor haemostasis and thrombosis, Barts and the London Hospital
- Angela Whitton, RGN - Gynaecology Nurse
- Debra Pollard, RGN - Clinical Nurse Specialist - Haemophilia, Royal Free Hospital
- **GRO-A** - patient representative
- Professor Christine Lee, MA MD FRCP DRc (Med) FRCPPath
- Elizabeth Hammersley - Haematology Specialist Midwife, Saint Mary's Clinic, Manchester

**THE HAEMOPHILIA SOCIETY**

**REFERENCE AND ADMINISTRATIVE INFORMATION (Continued)**

**FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2008**

**RESEARCH ADVISORS**

- Professor Edward G.D.Tuddenham Chair, MBBS MD FRCP FRCPATH FRPCE FMedSci
- Dr Michael Makris MA, MB BS, MD, FRCP, FRCPATH, Vice-chair, Reader in Haemostasis and Thrombosis, Sheffield
- Dr Paul Giangrande, BSc MD FRCP FRCPATH FRCPCH, Consultant Haematologist, Oxford
- Kate Khair SRN RSCN MSc MCGI, Nurse Consultant - Haemophilia, Great Ormond Street
- GRO-A, patient representative
- GRO-A patient representative
- GRO-A, patient representative

**THE HAEMOPHILIA SOCIETY**

**REFERENCE AND ADMINISTRATIVE INFORMATION (Continued)**

**FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2008**

**SECRETARY** Dawn Prideaux de Lacy (from 28 April 2007 to 15 November 2007)  
Christopher James (from 15 November 2007)

**REGISTERED OFFICE** Petersham House  
57a Hatton Garden  
London  
EC1N 8JG

**COMPANY REGISTRATION NUMBER** 1763614

**CHARITY REGISTRATION NUMBER** 288260

**BANKERS** The Co-operative Bank Plc  
Olympic House  
6 Olympic Court  
Montford Street  
Salford  
M5 2QP

**SOLICITORS** Farrer and Co  
66 Lincoln's Inn Fields  
London  
WC2A 3LH

**AUDITORS** Knox Cropper  
8/9 Well Court  
London  
EC4M 9DN

## **THE HAEMOPHILIA SOCIETY**

### **TRUSTEES REPORT**

#### **FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2008**

The Trustees present their report and financial statements of the charity for the year ending 31 March 2008. The financial statements have been prepared in accordance with the accounting policies set out on pages 16 and 17 and comply with the charity's trust deed and applicable law.

#### **CONSTITUTION AND OBJECTIVES**

The Haemophilia Society is constituted as a company limited by guarantee, number 1763614, under Memorandum and Articles of Association dated 21 October 1983, and registered as a charity on 30 November 1983, charity number 288260.

The Society's Mission is to ensure that people affected by bleeding disorders have the freedom to make choices and seize opportunities.

The Trustee Board governs the Society and has responsibility for the overall strategic and policy direction of the organisation. Trustees who have served during the year are listed on page 1.

#### **The Society's three key messages are:**

1. We are the only national and independent organisation for all people affected by bleeding disorders
2. We are led by people affected by bleeding disorders, and work in close partnership with the NHS
3. The Society represents, offers support, and provides information for all people affected by bleeding disorders

#### **Strategic Aims**

The Society has identified 4 strategic aims:

1. To ensure that people affected by bleeding disorders receive and have access to the care, information and support they need
2. To increase awareness and understanding of bleeding disorders and the Haemophilia Society's work
3. To campaign and influence on behalf of people affected by bleeding disorders
4. To generate and use our resources effectively

#### **Strategic Objectives**

The Society identified 16 strategic objectives:

1. Ensuring that people affected by bleeding disorders receive and have access to the care, information and support they need;
  - o Developing, maintaining and promoting our services for people affected by bleeding disorders
  - o Ensuring full accessibility to our information and services (including offering free membership for everyone who contacts us for support and help)
  - o Producing high quality and accessible information for both people affected by bleeding disorders and those professionals involved in their care
  - o Providing the opportunity for people affected by bleeding disorders to meet and share their experiences
  - o Understanding the changing needs of all people affected by bleeding disorders
2. Increasing awareness and understanding of bleeding disorders and the Haemophilia Society's work
  - o Building and maintaining effective relationships with all our stakeholders
  - o Engaging with all relevant professionals to raise awareness and increase knowledge
  - o Developing effective communication networks with all our stakeholders, professionals and relevant organisations



## **THE HAEMOPHILIA SOCIETY**

### **TRUSTEES REPORT**

#### **FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2008**

#### **Strategic Objectives (Continued)**

3. Campaigning on behalf of people with bleeding disorders
  - o Defining the standards in all aspects of care required for people affected by bleeding disorders and ensure their delivery
  - o Influencing all policy developments that will affect people with bleeding disorders and their freedom to make choices and seize opportunities
  - o Working collaboratively both internally and externally to maximize our leverage on campaign issues
4. Generating and using our resources effectively
  - o Maximising our financial support by expanding our funding streams and ensuring we are driven by prioritized projects and services
  - o Ensuring a sound financial base to secure our work on an on-going basis
  - o Ensuring effective and accountable governance structures and processes
  - o Supporting our volunteers and staff and valuing their contribution to the achievement of our aims and objectives
  - o Monitoring and evaluating our work

#### **ORGANISATION AND DECISION MAKING STRUCTURE**

The Memorandum and Articles of Association allow for 12 Trustees; 10 are directly elected by the membership and two are co-opted by the Board to meet particular skills requirements. There are currently 12 trustees; 9 elected, 1 co-opted until the Annual General Meeting in 2008 and 2 co-opted for the term of 2 years. The Board appoints, from within the Trustees, a Treasurer and up to two Vice Chairs. The Chair is elected for a three-year term of office; other elected Trustees retire by rotation, with a third of Trustees either retiring or standing for re-election each year. Trustees are required to retire entirely after six years' continuous service.

Trustees appoint the Chief Executive and day to day management of the Society is delegated to this postholder. The Chief Executive reports regularly to the Board and is directly accountable through the Chair.

Trustees meet up to six times a year. There are two standing sub-committees that report to and advise the Board of Trustees. These are:

- The Resources Committee (meets when necessary) – for details of membership see page 1
- The Health Sub-Committee meets one or two times a year – for details of membership see page 1

In addition the Society has established three advisory panels to advise Trustees and staff on important aspects of the Society's work:

- Medical Advisors – for details see page 2
- Women Bleed Too Project Board – for details of membership see page 2
- Research Advisors – for details see page 3

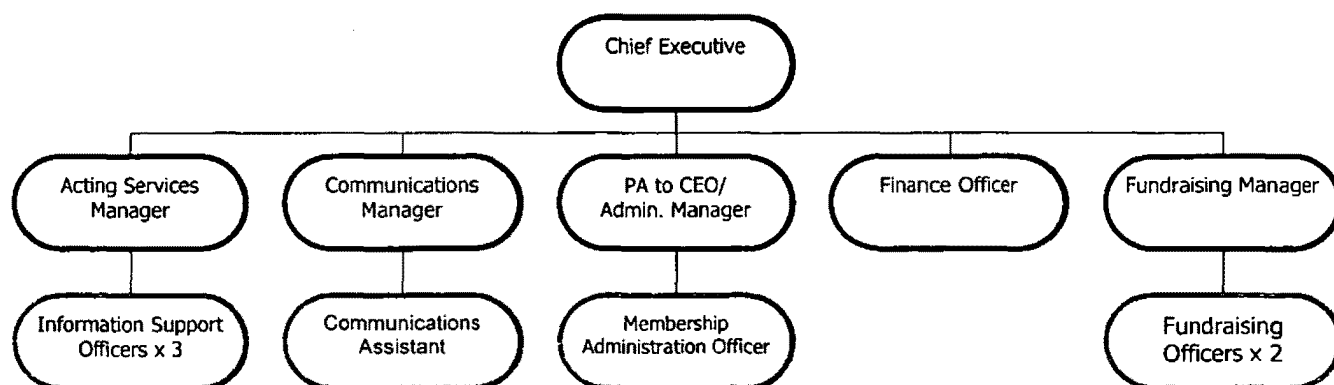
## **THE HAEMOPHILIA SOCIETY**

### **TRUSTEES REPORT**

**FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2008**

#### **ORGANISATION AND DECISION MAKING STRUCTURE**

The organisational structure of the Society is set out below:



The Society is a membership organisation with over 4,000 individual members and registrants on its database. These members are kept in touch with the Society's work through regular mailings, the website and the annual general meeting.

The Society has a network of 16 local groups, official branches of the Society. Groups are financially and operationally accountable to Head Office. Groups are kept in regular contact with the Society by means of regular information mailings.

#### **Recruitment, Induction and Training of Trustees**

Trustees are elected by the membership and have personal experience of bleeding disorders. In addition two Trustees are co-opted to bring specific skills to the Board, for example finance and business skills.

New Trustees undergo an induction covering:

- Roles and responsibilities of Trustees
- Their legal obligations under charity law
- The content of the Memorandum and Articles of Association
- The Board and decision-making processes
- The current strategic plan
- Financial matters associated with the charity
- Meeting key members of staff and fellow Trustees

There is an annual Board planning day and Trustees are encouraged to attend appropriate external training on an ongoing basis to enhance their skills and support their role.

#### **Financial Decision Making & Internal Controls**

Management accounts are prepared monthly by the Finance Officer and the Board of Trustees reviews the management accounts at its meeting. The Society has a set of written financial procedures that lays down the internal controls necessary to ensure that the risk of fraudulent or inappropriate use of funds is minimised as much as possible.

Detailed annual budgets are prepared each year by the chief executive and senior managers and approved by the Board of Trustees. At each Trustee Meeting the Board reviews financial statements showing actual against budget.

The Resources Sub Committee has delegated authority to review all financial matters in detail before bringing recommendations to the full trustee Board. The Committee receives management accounts monthly.

**THE HAEMOPHILIA SOCIETY****TRUSTEES REPORT****FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2008****Risk Statement**

Trustees regularly review the major risks facing the charity and this process was last completed in 2005. Trustees have put in place a risk management plan to mitigate the identified risks. The chief executive is responsible for the appropriate management of this plan and for reporting to Trustees at each Board meeting any significant changes or events that impact on the Society's exposure to risk.

**Progress towards the Objectives in 2007/8**

A major needs assessment and stakeholder analysis took place in 2007/8 and this led to the development of a new three-year strategy for the Society and the development of its projects and services.

**Free Membership**

In the latter half of 2007 the Board took the decision to make membership free to all who wished to join the Society. Membership subscriptions made up 3.6% and 3.3% of our annual income in 2005 and 2006 respectively. The Society felt that the greater need was to ensure that all those who wanted to join Society could do so and that there would be greater awareness of and use of our services. The membership has increased from approximately 1,600 to 4,300.

**Children and Families**

- *A number of activities were held for children and families*
- *The Youndbloods website received over 10,000 hits in 2007-8*
- *Youndbloods magazine was sent to 600 young people.*

**Women with bleeding disorders**

- *Female Factors continues to be distributed to 5000 members and registrants throughout the year.*
- *Attending a number of professional conferences*

**Older people with bleeding disorders**

- *The Health and Independence project was established*

**People with Inhibitors**

- *The work of the Inhibitor Support Group continued with a support weekends and the twice-yearly magazine*

**Campaigning activity**

- *The campaign work achieved a historic success in February 2007 with the announcement of the Archer Independent Public Inquiry which continued throughout 2007-8*
- *A major new campaigning and influencing user involvement project "Get Involved Get the Best" was established*

**Hardship grants (Tanner Fund)**

- *Individuals experiencing hardship received a total of £23,880*
- *The Tanner Fund for Inhibitors was also established*

**Local groups and representatives**

- *The Society supported 16 local groups in 2007/8*
- *Through contact with our membership over 500 people expressed an interest in becoming involved with a local group.*

**THE HAEMOPHILIA SOCIETY**  
**TRUSTEES REPORT**  
**FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2008**

**Information and advice**

- *The Society maintained its Helpline service, from 10am – 4pm daily, dealing with a range of inquiries including issues around new diagnosis, insurance queries and questions about benefits.*
- *A total of 1669 telephone and email enquiries were responded to during the year.*

**Scottish Development Project**

*In 2007 the Scottish Development Project was established. This is a two-year project aimed at increasing awareness of bleeding disorders in Scotland and to provide face-to-face outreach work to those feeling isolated due to their condition. A project worker was taken on in 2007 working part-time. The project is proving extremely successful both in providing support for individuals and families and in developing strong relationships with key stakeholders in Scotland.*

**Role and contribution of volunteers**

Volunteers and interns are involved in many aspects of the charity's work including as Trustees, as part of local groups, assisting at Society events and working in the Society's office.

The Society has a volunteer policy. Induction training is provided for new volunteers and appropriate training and support is offered to enable them to carry out their roles.

**Grants**

The charity makes a small number of hardship grants to individuals via the Tanner Fund. Applications are sponsored by a health or social care professional who knows the applicant. The Grants Committee, comprising the Chief Executive, Acting Services Manager, Administration Manager and a Trustee considers and approves applications. The grant total in 2007/8 was £23,880.

**Objectives for 2008/9**

**Children and Families**

1. To produce resources for children and their families including Factor Fax booklets, Young Bloods magazine, the Young Bloods website and an information cartoon.
2. To involve people in the planning delivery and evaluation of services through involvement on boards and groups, participation in Society activities and running a Youth Forum
3. To bring people together by running events for children and families and providing opportunities for peer support.
4. To advocate for children and families through the casework.

**Inhibitors**

1. To provide specific information resources on inhibitors including the Inhibitor Support Group website and magazine, information for employers and schools and through the helpline.
2. To support people with inhibitors by providing social networks, opportunities and events including a support weekend.
3. To reach out to those affected in remote areas, and different ethnic communities.
4. To offer small grants.
5. To work with Comprehensive Care Centres and health professionals to provide information through centre visits and attendance at events.

**Women**

1. To provide women with specific resources and events including booklets, pre-conception information and Female Factors magazine.
2. To put women in touch with each other through outreach work, website discussion forum and events.
3. To offer information and support to health care professionals through the website (on-line training tool), best practice guidance and attending conferences.

## **THE HAEMOPHILIA SOCIETY**

### **TRUSTEES REPORT**

#### **FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2008**

##### **Health and Independence**

1. To reduce isolation for older people by providing support group and Buddy systems
2. To provide workshop information advice on managing the condition.
3. To encourage better health management by producing a DVD on physiotherapy for older people and by running specialist physiotherapy clinics.

##### **Reaching Out**

1. To campaign for justice for people affected by contaminated blood infections including continued engagement through the Archer Independent Public Inquiry and the Cosgrove Inquiry in Scotland.
2. To train and support volunteer service user representatives through the Get Involved Get the Best project.
3. To support local groups through providing an online community for local group officers, providing support materials, staff attendance at local groups meetings and events, and holding a local groups forum.
4. To engage with policy makers and commissioners in the designing of services including contact with MPs, Peers, specialised commissioners, press work and supporting members in establishing contact with local politicians.
5. To work with health care professionals in producing a newsletter for centres and providing literature, visiting centres and attending meetings.

##### **Information Resources**

1. To provide resources, newsletters and websites giving up to date information including HQ, new website and Factor Fax
2. To offer user involvement opportunities such as information events, service user representation and Centre Audits
3. To provide advocacy and support including treatment issues and benefit claims.

##### **Scottish Development Project**

1. To establish a Scottish Management Committee.
2. To provide a residential event for people affected by bleeding disorders and their families.
3. To establish a clear volunteer strategy which seeks to attract and train volunteers with relevant skills and provide networking opportunities to ensure the sustainability of the project
4. To work closely with all those providing care and support for people affected by bleeding disorders.
5. To provide outreach support by visiting and linking with remote communities.

##### **Key fundraising activities**

To increase the number of income streams available to the Society and increase income in particular unrestricted income to sustainable levels.

The need to drive up our income to cover core costs will mean a greater emphasis on achieving full cost recovery through statutory, trust and pharmaceutical income and identifying opportunities for individual donations including direct marketing and major gifts.

##### **Investment performance**

Under the Memorandum and Articles of Association the Trustees may invest surplus funds in any investment they consider appropriate.

To this end the Trustees have invested in COIF Investment Funds for the past five years as they consider the flexibility and returns of this investment suitable for the charity. The initial investment was £200,000. In March 2008 the funds were worth £193,371 with an unrealised loss for 2007/8 of £12,012 (2006: gain of £13,315). In 2006 the Society received HBOS shares worth £2,565 through a legacy. At the year end these were worth £1,646, an unrealised loss for the year of £1,681 (2006: gain of £762).

**THE HAEMOPHILIA SOCIETY****TRUSTEES REPORT****FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2008****FINANCIAL REVIEW**Overview

In 2007 the Trustees took the decision to change the Society's financial year end from 31<sup>st</sup> December to 31<sup>st</sup> March and therefore the figures below for 2007-8 reflect a 15 month financial year.

Income for the 15 months of 2007-8 was 13% higher for a period that was 25% longer than the 12 month accounting period of 2006. Total income for 2007-8 was £836,428 (15 months) compared with £739,746 (12 months) in 2006 and £731,289 (12 months) in 2005. Expenditure for 2007-08 was £976,644 (15 months), compared with £838,722 (12 months) in 2006 and £776,640 (12 months) in 2005. The deficit for the year was £140,216 and with losses on investments and other fund adjustments totalling £14,496 the movement of funds resulted in an overall loss of £154,712.

Fundraising capacity was increased to try and maintain income levels which were seriously affected by the reduction in Section 64 funding and a drop in legacies. This was partially successful in that corporate donations increased by 76% (highlighting the efforts of the fundraising team) but these were mostly restricted funding for specific projects. The commitment to the Archer Inquiry and the increased fixed cost of generating income have made it difficult to reduce expenditure more than the proportional 6% achieved in 2007-8.

Reserves

The Board has a policy of maintaining four months' running costs as free reserves with the aim of increasing this to six months'. This is to ensure that the Society has enough resources to fund projects and to meet its financial responsibilities to staff in the event the organisation has to wind up.

The negative movement in funds was £154,712 (compared to the negative movement of £84,899 the year before). As a result, the reserves position over the period has deteriorated markedly, with unrestricted funds available down by two thirds. The amount of free reserves (including designated reserves but excluding local group funds) held at the end of 2006 was £358,806, broadly in line with the policy whereas this figure has reduced to £116,215 in 2007-8.

Action taken

The Trustees acknowledged this with two key actions. The Board approved an increase to the fundraising team in acknowledgement of the difficulties faced by competition from other charities, institutions becoming more focused on their charity spend being for restricted purposes and the general declining economic climate reducing donations.

A large number of grant applications were submitted in the final quarter of the period that could have compensated for the fall in reserves. However, a number of these subsequently proved to be unsuccessful highlighting the increasingly difficult fundraising environment.

At the period end, as these initial steps had not produced the results anticipated, it was decided to undertake a formal review of the cost base of the Society to review whether further significant costs could be taken out of the operations of the Society to provide a long term sustainable platform for the Society.

The Trustees have since undertaken this review, seeking to significantly reduce costs. This is expected to produce a reduction in annual costs of £90,000 in 2008-9 with a further reduction of £100,000 in 2009-10.

**THE HAEMOPHILIA SOCIETY****TRUSTEES REPORT****FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2008****FINANCIAL REVIEW (Continued)****Designated Funds**

The trustees had agreed funds to be designated for the following purposes:

- Dilapidation Fund of £15,000 intended for the restoration charges and refurbishment of current office accommodation.
- Equipment Fund to contribute towards annual replacement of computer and office equipment - this has been used.
- Although the Trustees took the decision not to make further research grants in 2007/8 a small research commitment is outstanding.
- Scottish Legal Case. In 2005, the Society's trustees agreed to set aside a portion of funds towards a legal case taking place in Scotland that was expected to bear significantly on the work towards a public inquiry. The sum set aside was £52.3k. The Society was not liable as the action was successful and so these funds have been undesignated.
- £72,000 from a legacy to be spent in the North West.

However, due to the shortage of unrestricted funds it may be necessary to reclassify these funds as undesignated.

**TRUSTEE RESPONSIBILITIES**

Company law requires the Trustees, who are directors for Companies Act 1985 purposes, to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities. The Trustees confirm that they have taken appropriate steps to make themselves aware of any relevant audit information and to establish that the auditors are aware of such information. As far as the Trustees are aware, there is no relevant audit information which has not been disclosed to the auditors.

**By Order of the Board of Trustees**  
**Elizabeth Rizzuto, Chair**

GRO-C

# **INDEPENDENT AUDITORS' REPORT TO THE**

## **MEMBERS OF**

### **THE HAEMOPHILIA SOCIETY**

We have audited the financial statements of The Haemophilia Society for the period ended 31<sup>st</sup> March 2008. These financial statements have been prepared under the historical cost convention, as modified by the revaluation of investments, and the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report or for the opinion we have formed.

#### **RESPECTIVE RESPONSIBILITIES OF THE BOARD OF DIRECTORS AND AUDITORS**

The trustees' responsibilities for preparing the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statement of Trustees' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985, and whether the information in the Directors' Report is consistent with the financial statements. We also report to you, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

We read other information contained in the financial statements, and consider whether it is consistent with the audited financial statements. This other information comprises only the Trustees' Report. We consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the financial statements. Our responsibilities do not extend to any other information.

#### **BASIS OF AUDIT OPINION**

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### **OPINION**

In our opinion

- the financial statements give a true and fair view of the state of the Charity's affairs as at 31<sup>st</sup> March 2008 and of its incoming resources and resources expended, including its income and expenditure, for the period then ended and have been properly prepared in accordance with the Companies Act 1985.
- the information given in the directors' report is consistent with the financial statements.

**8/9 Well Court  
London EC4M 9DN**

**GRO-C  
Knox Cropper  
Chartered Accountants  
Registered Auditors**

26<sup>th</sup> November 2008



**THE HAEMOPHILIA SOCIETY**  
**STATEMENT OF FINANCIAL ACTIVITIES FOR THE 15 MONTH PERIOD ENDED 31<sup>ST</sup> MARCH**  
**2008**

		-----15 Months-----			12 Months	
	Notes	Un- restricted Funds	Restricted Funds	Endowed Funds	Total Funds 2008	Total Funds 2006
		£	£	£	£	£
<b>INCOMING RESOURCES FROM GENERATED FUNDS</b>						
<b>Voluntary income</b>						
Subscriptions		20,877	-	-	20,877	24,601
Government Grants	2	85,000	12,500	-	97,500	107,500
Other Grants and Donations	3	171,386	235,679	-	407,065	269,799
Legacies		151,471	-	-	151,471	199,147
Gifts in Kind	4	-	15,000	-	15,000	29,000
<b>Activities for generating funds</b>						
Local Group Activities	5	29,945	-	-	29,945	23,510
Annual Draw and Events		81,096	5,102	-	86,198	64,263
<b>Investment Income</b>		23,728	400	-	24,128	17,463
<b>Other Income</b>						
Other		1,215	3,029	-	4,244	4,463
		564,718	271,710	-	836,428	739,746
<b>RESOURCES EXPENDED</b>						
<b>Cost of Generating Funds</b>						
Costs of Generating Voluntary Income	6	181,191	-	-	181,191	114,602
Fundraising Trading Costs		40,209	-	-	40,209	27,470
		221,400	-	-	221,400	142,072
<b>Charitable Activities</b>						
Communication & Campaigning	7	166,810	27,025	-	193,835	97,026
Information and advice		214,751	93,059	-	307,810	345,021
Tanner Fund Grants		15,169	8,711	-	23,880	10,458
Research Grants		33,511	1,265	-	34,776	37,988
Children and Family Activities		43,377	50,394	-	93,771	91,923
International Activities		25,569	13,528	-	39,097	40,398
Local Support Groups		28,242	-	-	28,242	40,012
		527,429	193,982	-	721,411	662,826
<b>Governance Costs</b>	9	33,833	-	-	33,833	33,824
<b>TOTAL RESOURCES EXPENDED</b>		782,662	193,982	-	976,644	838,722
<b>NET INCOMING/(OUTGOING) RESOURCES</b>						
		(217,944)	77,728	-	(140,216)	(98,976)
Unrealised gains (losses) on investments		(14,496)	-	-	(14,496)	14,077
<b>Net movement in Funds</b>		(232,440)	77,728	-	(154,712)	(84,899)
Fund balance brought forward at 1st January 2007		405,653	69,023	19,344	494,020	578,919
Fund balance carried forward at 31st March 2008		£173,213	£146,751	£19,344	£339,308	£494,020

**THE HAEMOPHILIA SOCIETY****BALANCE SHEET****AS AT 31<sup>ST</sup> MARCH 2008**

	Notes	31 <sup>st</sup> March 2008		31 <sup>st</sup> December 2006	
		£	£	£	£
<b>FIXED ASSETS</b>					
Tangible assets	11		19,753		26,366
Investments	12		<u>195,017</u>		<u>208,710</u>
			214,770		235,076
<b>CURRENT ASSETS</b>					
Debtors	13	94,903		56,862	
Cash at Bank and in hand		<u>86,548</u>		<u>330,834</u>	
		181,451		387,696	
<b>CREDITORS:</b> Amounts falling due within one year					
Creditors	14	<u>(56,913)</u>		<u>(128,752)</u>	
<b>NET CURRENT ASSETS</b>			<u>124,538</u>		<u>258,944</u>
			<u>£339,308</u>		<u>£494,020</u>
<b>FUNDS</b>					
Unrestricted General Funds	15		24,002		214,216
Designated funds	15		92,213		144,590
Local Group funds	15		56,998		46,847
Restricted funds	16		146,751		69,023
Endowed funds	17		<u>19,344</u>		<u>19,344</u>
			<u>£339,308</u>		<u>£494,020</u>

Approved by the Board of Trustees on 25<sup>th</sup> October 2008 and signed on its behalf by:

GRO-C
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Elizabeth Rizzuto, Chair

The notes on pages 16-24 form part of these accounts.

**THE HAEMOPHILIA SOCIETY**  
**NOTES FORMING PART OF THE FINANCIAL STATEMENTS**  
**FOR THE PERIOD ENDED 31<sup>ST</sup> MARCH 2008**

**1. ACCOUNTING POLICIES**

**a) Basis of Preparation of Accounts**

The accounts are prepared under the historical cost convention with the exception of investments which are disclosed at market value and in accordance with the applicable accounting standards and the Statement of Recommended Practice 2005, Accounting and Reporting by Charities.

**b) Grants**

Grant income is recognised in accordance with the terms of the grant and when the conditions of receipt have been complied with. When donors specify that grants given to the charity must be used in future accounting periods, the income is deferred until those periods.

**c) Donations, legacies and similar incoming resources**

Donations, legacies and similar incoming resources are included in the year in which they are receivable, which is when the charity becomes entitled to the resource.

**d) Resources Expended**

All expenses are accounted for on an accruals basis. Expenditure incurred in connection with the specific objects of the charity is included under the heading charitable expenditure together with an apportionment of the general overheads (support costs) of the charity.

**e) Cost of Generating Funds**

The cost of generating funds are accounted for on an accruals basis. These costs are split between the direct costs of the annual draw and events, and the salaries and other costs of the fundraisers.

**f) Tangible Fixed Assets and Depreciation**

Tangible fixed assets for use by the charity are stated at cost less depreciation.

Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Office Equipment and Furniture	25% per annum, straight line
Leasehold Property	Over life of lease
Leasehold Improvements	Over life of lease

**g) Pension Costs**

Pensions in respect of qualifying employees are provided by individual money purchase schemes. The Society's contributions to these schemes are charged to the income and expenditure account in the year in which they arise.

**h) Value Added Tax**

Value added tax is not recoverable by the charity, and as such is included in the relevant costs in the Statement of Financial Activities.

**THE HAEMOPHILIA SOCIETY**

**NOTES FORMING PART OF THE FINANCIAL STATEMENTS (Continued)**

**FOR THE PERIOD ENDED 31<sup>ST</sup> MARCH 2008**

**1. ACCOUNTING POLICIES (Continued)**

- i) **Group Funds**  
The Society is represented throughout the country by Local Groups. Group funds are incorporated into the Society's financial statements.
- j) **Governance Costs**  
Governance comprises the costs of maintaining the organisation's status as a charitable company. These include Trustees expenses, audit fees and costs attributable to compliance with constitutional and statutory requirements together with an apportionment of the general overheads based on an analysis of staff time spent.
- k) **Support Costs**  
Support costs are costs incurred in the general running of the charity. These costs have been allocated to charitable activities, fundraising and governance based on an analysis of staff time spent.
- l) **Investment gains and losses**  
The investment gains and losses represent the difference between the opening market value and closing market value or proceeds of sale, and are recognised in the financial statements in the period to which they relate.
- m) **Operating Leases**  
Rentals payable under operating leases are taken to the Statement of Financial Activities in the period in which they arise.

**2. GOVERNMENT GRANTS**

	<b>2008 (15 Months) £</b>	<b>2006 (12 Months) £</b>
Core Grant	85,000	100,000
Scottish Department of Health	12,500	7,500
	<u>£97,500</u>	<u>£107,500</u>

**THE HAEMOPHILIA SOCIETY**  
**NOTES FORMING PART OF THE FINANCIAL STATEMENTS (Continued)**  
**FOR THE PERIOD ENDED 31<sup>ST</sup> MARCH 2008**

**3. OTHER GRANTS AND DONATIONS**

	<b>2008</b> <b>(15 Months)</b>	<b>2006</b> <b>(12 Months)</b>
	£	£
Trust Income	69,608	51,848
Corporate Income	217,636	123,267
Regular Giving and Donations	64,206	52,334
Gift Aid	29,390	36,299
Special Appeals	26,225	6,051
	<u>£407,065</u>	<u>£269,799</u>

**4. GIFTS IN KIND**

The Society has received gifts in kind in the form of donated facilities for conferences and functions from the following donors:

	<b>2008</b> <b>(15 Months)</b>	<b>2006</b> <b>(12 Months)</b>
	£	£
Baxter	15,000	15,500
Bayer	-	7,000
Wyeth Pharmaceutical	-	6,500
	<u>£15,000</u>	<u>£29,000</u>

**5. LOCAL GROUP ACTIVITIES**

	<b>Local Group Transactions</b>	<b>Head Office Support</b>	<b>Total</b>
	£	£	£
Income	29,945	-	29,945
Expenditure	<u>(16,700)</u>	<u>(11,542)</u>	<u>(28,242)</u>
	13,245	(11,542)	1,703
Transfer from Local Groups to Head Office	<u>(4,913)</u>	4,913	-
	<u>8,332</u>	<u>(6,629)</u>	<u>1,703</u>

**6. COSTS OF GENERATING VOLUNTARY INCOME**

Fundraising Salary Costs	102,313	54,456
Fundraising Support Costs	<u>78,878</u>	<u>60,146</u>
	<u>£181,191</u>	<u>£114,602</u>

**7. CHARITABLE ACTIVITIES**

	<b>Undertaken Directly</b>	<b>Grant Activities</b>	<b>Support Costs</b>	<b>2008 Total</b>	<b>2006 Total</b>
	£	£	£	£	£
Communication & Campaigning	138,572	-	55,263	193,835	97,026
Information and Advice to members	208,614	-	99,196	307,810	345,021
Tanner Fund Grants	-	23,880	-	23,880	10,458
Research Grants	-	28,340	6,436	34,776	37,988
Children and Family Activities	64,039	-	29,732	93,771	91,923
International Activities	29,470	-	9,627	39,097	40,398
Local Support Groups (See Note 5)	16,700	-	11,542	28,242	40,012
	<u>457,395</u>	<u>52,220</u>	<u>211,796</u>	<u>721,411</u>	<u>£662,826</u>

**THE HAEMOPHILIA SOCIETY****NOTES FORMING PART OF THE FINANCIAL STATEMENTS (Continued)****FOR THE PERIOD ENDED 31<sup>ST</sup> MARCH 2008****8. SUPPORT COSTS**

	<b>2008 (15 Months)</b>	<b>2006 (12 Months)</b>
	£	£
Office Overheads	147,927	150,397
Charity Administration	17,793	7,168
Salary Core Costs	131,390	75,869
	<u>£297,110</u>	<u>£233,434</u>

**9. GOVERNANCE COSTS**

Trustee Expenses	10,799	7,302
Audit Fee	4,397	3,725
Accountancy	-	-
Legal and Professional	12,201	9,485
Support Costs	6,436	13,312
	<u>£33,833</u>	<u>£33,824</u>

**10. STAFF COSTS**

The number of full time equivalent staff employed by the Society during the year was:

	<b>2008 (15 Months)</b>	<b>2006 (12 Months)</b>
	No.	No.
Direct Charitable	6	6
Fundraising	2.5	2
Governance	1	1
	<u>9.5</u>	<u>9</u>

The aggregate staff costs were:

	£	£
Salaries	402,772	273,352
National Insurance	40,826	28,083
Employers Pension Contribution	12,377	7,757
	<u>£455,975</u>	<u>£309,192</u>

During the year, 12 trustees (2006: 12) received £7,802 (2006: £7,302) reimbursements for travel expenses incurred.

No employees received emoluments greater than £60,000 during 2007/08

**THE HAEMOPHILIA SOCIETY****NOTES FORMING PART OF THE FINANCIAL STATEMENTS (Continued)****FOR THE PERIOD ENDED 31<sup>ST</sup> MARCH 2008****11. TANGIBLE FIXED ASSETS**

	<b>Leasehold Improvements</b>	<b>Land &amp; Buildings</b>	<b>Computers and Office Equipment</b>	<b>Total</b>
	£	£	£	£
<b>Cost</b>				
At 1st January 2007	9,606	-	41,890	51,496
Additions	-	-	6,506	6,506
<b>At 31st March 2008</b>	<b>£9,606</b>	<b>£-</b>	<b>£48,396</b>	<b>£58,002</b>
<b>Accumulated Depreciation</b>				
At 1st January 2007	1,824	-	23,306	25,130
Charge for the Year	1,201	-	11,918	13,119
<b>At 31st March 2008</b>	<b>£3,025</b>	<b>£-</b>	<b>£35,224</b>	<b>£38,249</b>
<b>Net Book Values</b>				
<b>At 31st March 2008</b>	<b>£6,581</b>	<b>£-</b>	<b>£13,172</b>	<b>£19,753</b>
<b>At 31st December 2006</b>	<b>£7,782</b>	<b>£-</b>	<b>£18,584</b>	<b>£26,366</b>

**12. INVESTMENTS**

	<b>COIF Investments</b>	<b>Other Equities</b>	<b>31<sup>st</sup> March 2008</b>	<b>31<sup>st</sup> December 2006</b>
	£	£	£	£
<b>COIF Investments</b>				
At 1st January 2007	205,383	3,327	208,710	192,068
Additions	-	-	-	2,565
Unrealised gain/(loss) on Investments	(12,012)	(1,681)	(13,693)	14,077
<b>Carried Forward at 31st March 2008</b>	<b>193,371</b>	<b>1,646</b>	<b>£195,017</b>	<b>£208,710</b>

**13. DEBTORS**

	<b>31<sup>st</sup> March 2008</b>	<b>31<sup>st</sup> December 2006</b>
	£	£
Debtors	65,685	4,447
Prepayments	29,218	26,505
Accrued Income	-	25,910
	<b>£94,903</b>	<b>£56,862</b>

**14. CREDITORS**

Trade Creditors	21,686	49,707
Other Creditors	-	30
Deferred Income (including membership fees in advance)	-	10,139
Accruals	24,985	60,944
Other Tax & Social Security	10,242	7,932
	<b>£56,913</b>	<b>£128,752</b>

**THE HAEMOPHILIA SOCIETY**

**NOTES FORMING PART OF THE FINANCIAL STATEMENTS (Continued)**

**FOR THE PERIOD ENDED 31<sup>ST</sup> MARCH 2008**

**15. UNRESTRICTED FUNDS**

	Balance 01.01.07	Incoming	(Outgoing)	Gains/ (Losses)	Transfer Between Funds	Balance 31.3.08
	£	£	£	£	£	£
<b><u>Designated Funds:</u></b>						
Dilapidation Fund	15,000	-	-	-	-	15,000
Research Fund	32,340	-	(24,376)	-	(2,964)	5,000
Equipment Fund	5,000	-	(5,000)	-	-	-
Legal Case Fund	52,250	-	-	-	(52,250)	-
North West Fund	40,000	42,213	(10,000)	-	-	72,213
	144,590	42,213	(39,376)	-	(55,214)	92,213
Local Groups	46,847	29,945	(16,570)	1,689	(4,913)	56,998
General Funds	214,216	492,560	(728,405)	(14,496)	60,127	24,002
	<u>£405,653</u>	<u>£564,718</u>	<u>£(784,351)</u>	<u>£(12,807)</u>	<u>£-</u>	<u>£173,213</u>

**The Dilapidation Fund** is intended for dilapidation charges and necessary refurbishment of the Hatton Garden office accommodation, upon vacation, to restore the premises to the condition they were in when initially occupied by the Society. The **Designated Research Fund** is to be used to contribute to the advancement of scientific research in the field of Haemophilia. The balance of £5000 relates to committed grants. The **Legal Case Fund** was to fund potential costs in connection with a legal case in Scotland. The Society was not liable as the action was successful and so these funds have been undesignated. The **North West Fund** is intended for the use in the North West region.



**THE HAEMOPHILIA SOCIETY**  
**NOTES FORMING PART OF THE FINANCIAL STATEMENTS (Continued)**  
**FOR THE PERIOD ENDED 31<sup>ST</sup> MARCH 2008**

**16. RESTRICTED FUNDS**

	Balance 01.01.07	Incoming	(Outgoing)	Transfer between funds	Balance 31. 3.08
	£	£	£	£	£
Archer Enquiry	-	26,225	(26,225)	-	-
Research	-	1,265	(1,265)	-	-
Scottish Development Project	30,975	16,750	(17,116)	18,739	49,348
Twinning Project	5,050	2,004	(2,988)	-	4,066
Women and Bleeding Disorders	-	15,500	(13,500)	-	2,000
Children & Families	2,794	50,100	(50,394)	-	2,500
Core Membership and Info Services	-	23,915	(18,416)	-	5,499
South West Project	18,739	-	-	(18,739)	-
Awards	189	1,000	(705)	-	484
Indian Child Appeal	274	9,596	(9,540)	-	330
Inhibitors	11,002	39,823	(39,041)	-	11,784
Health & Independence	-	22,500	(4,281)	-	18,219
Tanner Fund	-	1,000	(1,000)	-	-
Tanner Fund (Inhibitors)	-	13,711	(7,711)	-	6,000
Website	-	17,250	(800)	-	16,450
Get Involved Get The Best	-	10,071	-	-	10,071
World Fed	-	1,000	(1,000)	-	-
AGM Conference	-	5,000	-	-	5,000
Luther Pendragon (Gift In Kind)	-	15,000	-	-	15,000
	<u>69,023</u>	<u>271,710</u>	<u>(193,982)</u>	<u>-</u>	<u>146,751</u>

**Research**

The Research fund is to be used to contribute towards the advancement of scientific research in the field of Haemophilia and related bleeding disorders.

**Scottish Development Project**

This fund is used to finance outreach work in Scotland.

**Twinning Project**

The UK Society has been twinned with the Armenia Haemophilia Society for over five years. Through the arrangement the UK supports the development of the Armenia Society through exchange of know-how, information and training.

**Women and Bleeding Disorders Project**

The Society has been raising funds for an education project which aims to raise awareness of the particular needs of women and girls who may be affected by a bleeding disorder as a carrier of the haemophilia gene, through having von Willebrands disorder, or as a parent, partner or carer of someone with a bleeding disorder.

**Children and Families Fund**

This fund is used for all our children and families activities including childcare at events and adventure holidays.

**THE HAEMOPHILIA SOCIETY**

**NOTES FORMING PART OF THE FINANCIAL STATEMENTS (Continued)**

**FOR THE PERIOD ENDED 31<sup>ST</sup> MARCH 2008**

**16. RESTRICTED FUNDS (Continued)**

***Membership and Information Fund***

This fund is used for our membership and information services which include our telephone helpline and publications. It is also used to give hardship grants to individuals needing financial assistance.

***South West Project***

This project is part of a plan of programme of regional outreach and is designed to reach out to people living with Bleeding Disorder in the South West and their families.

***Philip Morris Art Award Fund***

This award is open to students with Haemophilia or related bleeding disorder studying the arts. Preference will be given to a student studying music, as a reflection of Philip's love of music developed in later life. The sum available in any one year will be the interest earned on an initial investment of £12,000.

***GRO-A Memorial Award Fund***

This is a bursary awarded to an individual with Haemophilia or related bleeding disorder in pursuit of one of the professions or study relating to a profession. This award has been made possible by The **GRO-A** family in memory of their son. The sum available in any one year will be interest earned on the initial investment of £6,000.

***Indian Child Appeal***

The Indian Child Appeal was set up in 2003, in collaboration with the Haemophilia Federation in India. This fund is used to sponsor children with Haemophilia to enable them to access treatment so that they can live full and active lives.

***Inhibitors***

The Inhibitor Support Group was formed in 2004 as an entity independent from the Society and facilitated by Kate Bleby of Max Medicom. From January 2006, the Society took over its running. It exists to provide information and support to all who are affected by an inhibitor to their treatment for a bleeding disorder, or who have acquired haemophilia (or a related acquired bleeding disorder). The project is seen as a core work of the Society and as such, support for people with inhibitors is a long-term priority.

**17. ENDOWED FUNDS**

The endowed funds include the Philip Morris Art Award Fund and the **GRO-A** Memorial Award Fund. The interest earned on these funds is credited to the relevant restricted fund to fund awards.

**18. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	<b>Fixed Assets</b>	<b>Net Current Assets</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Endowed Funds	19,344	-	19,344
Restricted Funds	103,213	43,538	146,751
Unrestricted Funds		24,002	24,002
Designated Funds	92,213	-	92,213
Local Group Funds	-	56,998	56,998
	<u>£214,770</u>	<u>£124,538</u>	<u>£339,308</u>

**THE HAEMOPHILIA SOCIETY**

**NOTES FORMING PART OF THE FINANCIAL STATEMENTS (Continued)**

**FOR THE PERIOD ENDED 31<sup>ST</sup> MARCH 2008**

**19. LIMITED BY GUARANTEE**

The Society has no share capital and is limited by guarantee. The liability of each of the twelve trustee members is a maximum of £1.

**20. LEASE COMMITMENTS**

At 31st March 2008 the company had annual commitments under operating leases as set out below. The figures stated are the amounts payable in the following year.

	<b>31<sup>st</sup> March 2008</b>		<b>31<sup>st</sup> December 2006</b>	
	<b>Land and Building £</b>	<b>Other £</b>	<b>Land and Building £</b>	<b>Other £</b>
Operating Leases that expire:				
Within one year	-	-	-	-
In the second to fifth years	113,719	26,605	194,947	15,573
Over five years	-	-	-	-
	<u>£113,719</u>	<u>£25,605</u>	<u>£194,947</u>	<u>£15,573</u>

In January 2005 the society entered into a new lease for premises in Hatton Garden. Under the terms of the lease there is a rent free period for six months following which period the annual rent is £51,718 inclusive of VAT.