



Expert Hearings Factsheet

Monday 24 February to Friday 28 February

Hearings: The Chair of the Inquiry is Sir Brian Langstaff. Questioning of intermediaries and experts will be led by Jenni Richards QC and her colleague Katie Scott. The details of the intermediaries, experts and their reports can be found on the Inquiry website [here](#).



Venue and Registration

Location: Fleetbank House, Salisbury Square, London, EC4Y 8AE. The nearest stations are City Thameslink and Blackfriars. Further information on how to get here via train or bus can be found [here](#).

Registration and seating: If you have not already done so, please register to attend before coming to the Inquiry via our [website](#). Registration will start from 9:30 and the hearings will begin at 10:30, finishing mid-afternoon. Many people have registered for the hearings and so priority for the main seating in the hearing room will be given to people infected and affected.

Seating for 26 February: The hearing room is over-subscribed on Wednesday 26 February and so there will be additional seating in the lounge. To ensure fair allocation of the seats, tickets for the hearing room have been allocated to the first 180 people who registered to attend. These tickets will be transferable if you would prefer to sit in the lounge and pass your ticket to someone else. Tickets will be provided on the Wednesday morning.

Support and Wellbeing

Wellbeing: The wellbeing of people watching the Inquiry is extremely important. The Chair understands that people may need to take a break from the main room at any point. For those who wish it, the proceedings will be shown on screens in separate rooms. There are also quiet rooms on the second floor. Confidential psychological support will be available at the hearings from the Inquiry Red Cross team. They will be wearing identifiable lanyards. Telephone support will also be available and can be accessed on 0800 458 9473 and 0203 417 0280.

Memorial: It will be possible to contribute to the memorial sculpture, made up of messages in small bottles about a loved one, yourself or whatever you feel is most important. If you want to think about your message/s before you come to the hearing, the piece of paper is about 5 by 2 inches so it can be scrolled and put into a bottle, and you are welcome to write on both sides or keep your message private. If you are not able to attend a hearing but would like to contribute, you are welcome to contact the Inquiry team who will ensure your message is included.

Communication and Media

Privacy: We request that no one should take photos or film inside the building to protect the identity and privacy of those attending.

Website: The hearings are being filmed and live-streamed on YouTube which you can access via a google search or the Inquiry's website [here](#). People attending will not be shown on camera. The hearings are also stored on the Inquiry's website with a full transcript under the 'Evidence' section.

Media: Journalists will be wearing yellow lanyards for identification. Broadcast and print media have been requested not to film people without their permission. They will not be filming individuals in the hearing room but they may conduct interviews in specific areas of Fleetbank House or outside.

Facilities

Refreshments: Tea and coffee will be available throughout the day and sandwiches will be provided at lunch. If you have any allergies or food intolerances, please notify a member of the Inquiry team who will assist you.

Expenses: Details of how to claim expenses for attending can be found [here](#). Inquiry staff will be available on the 2nd floor to process any expenses claims. Inquiry staff will be wearing green lanyards for identification.

Luggage: Coats and luggage can be stored securely in the staffed cloakroom on the second floor.

WIFI: WIFI will be available on the 2nd and 3rd floors for public use.

Hearing loop: For those who require it, hearing loop devices are available at the Inquiry reception.

Fire Arrangements: In the event of a fire, please keep calm and do not panic - Inquiry staff will guide you from the building. You should make your way out of the building and move away from Salisbury Square. After 30 minutes, Inquiry staff will return to Salisbury Square and advise if it is safe to re-enter the building. We will also tweet when the hearing is due to resume.

