

THE EILEEN TRUST
MINUTES OF A MEETING OF THE BOARD OF TRUSTEES HELD ON
7TH SEPTEMBER, 2017 AT THE LANSDOWNE CLUB, LONDON

Present: Mr Peter Stevens (Chairman)
 Mr Russell Mishcon
 Mr Patrick Spellman

In Attendance: Mrs Susan Daniels (Secretary)

Apologies for Absence

There were no apologies for absence.

Minutes of the Meeting held on 22ND October, 2016.

The minutes, previously circulated, were approved as a correct record.

Matters Arising:

- 1) **Trustee Matters** – PS confirmed the new scheme administrator (NHS Business Services Authority) would take over from 1st November, 2017 and effectively the Eileen Trust would have to close as it would receive no further funding.
- 2) It was agreed that, until the handover, grants would be made in the normal way.
- 3) Any funds remaining after the handover (other than what would be needed to finance the shut-down expenses) would be distributed between the registrants, those with the highest need, receiving the most; a small payment would be made to most registrants so that they had an “emergency fund”.
- 4) The question of a quorum was raised. The Trust Deed provides for the trustees to “vary and revoke regulations for ... the method of calling a quorum for meetings”, without mentioning the number of trustees that constitute a quorum. No regulation appears to have been made specifying the number. Accordingly it was resolved that any two of the current three trustees, either present or on a conference call, shall constitute a quorum for the purpose of decision making by the board.

Given the imminent takeover of much of the Trust’s activities by NHS Business Services Authority and the likelihood of the Trust being wound up in

the near future, the Board deemed it impracticable to appoint any new trustees.

5) Investment Reports

The investments remain in cash, with the purpose of maximising the availability of funds for distribution to the registrants on the basis of need.

6) Review of Beneficiaries

See below

Case Worker's Report

SD reported on the beneficiaries as follows:

- 5091** – GRO-A – Manages well, supportive family. Will receive increased payment from new organisation due to HepC.
- 5072** – GRO-A – Has moved to the Welsh scheme and will be slightly better off than under the English scheme.
- 5089W** – GRO-A – GRO-A's situation was discussed in some detail. As GRO-A is now receiving his State Retirement Pension and a small private pension, it was agreed to end his additional payments from October, 2017.
- 5085** – GRO-A – Regular payments to continue for the time being, then decision to be made on lump sum payment.
- 5022** – GRO-A – Very frail but manages well and does not need any additional financial assistance. Well supported by his wife, GRO-A.
- 5087A** – GRO-A – Funds have now been transferred to GRO-A from the Eileen Trust. GRO-A has sufficient funds with her capital sum and monthly payments.
- 5087D** – GRO-A – Transfer of L&G Bond in progress to GRO-A's sister and Aunt to act as Trustees. Agreed GRO-A was the responsibility of social services.
- 5087** – GRO-A – GRO-A is self-sufficient and does not receive any funding from the Eileen Trust.
- 5023** – GRO-A – Care costs supported by local authority.
- 5054** – GRO-A – Agreed to leave monthly payments in place for the time being. Provision required for GRO-A after GRO-A's death.
- 5074A** – GRO-A – Self-sufficient, does not require any additional help.
- 5088** – GRO-A – Transferred to Scottish scheme, which is more generous.
- 5058** – GRO-A – Self-sufficient and does not require any further assistance.
- 5009W** – GRO-A – Monthly payment of £500 to be stopped from October. She has just received her £10,000 bereavement payment. Will not receive any help under the new scheme.

- 5011 – GRO-A – Some help to be given to GRO-A as her husband has had a nervous breakdown and the couple are finding life very difficult.
- 5093 – GRO-A – Recovering from serious operation. Lives alone and can manage on benefits and MFET payment.
- 5086 – GRO-A – Agreed to stop monthly payment of £150 from October. Grant agreed of £1000 to help clear all debts to soften the blow. This couple do not have a huge income.
- 5076 – GRO-A – May require some assistance with home improvements.
- 5092 – GRO-A – Transferred to Scottish scheme.
- 5094 – GRO-A – Self-sufficient financially and does not require any additional help.
- 1908 – GRO-A – Transferred to Scottish scheme, which is particularly beneficial for widow(er)s.
- 5095 – GRO-A – Happy with lump sum payment and regular monthly amounts, does not require any further assistance..
- 5096 – GRO-A – requires assistance with the cost of moving, SD to confirm amount and make payment.
- 5096W – GRO-A – Has occupational pension of approx. £25,000 but does not own his own home, high rent and care fees do not leave him in a good position.
- 5097 – GRO-A – Has so far managed to keep lump sum payment of £85,000 away from her daughters. Managing financially at the moment. Has lots of medical problems and is disabled.

Any Other Business

It was agreed that SD would deal with any grant requests. A further review of the Trust's resources and how to distribute them would be undertaken once the date and terms of the transfer to BSA were irrevocably known together with any further funding from the DH.