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Robin Naysmith
PS CE

From: John Shaw

Date: 18 November 1993

Copies: Mr Scofield
Mr Canavan

**NATIONAL BLOOD AUTHORITY: INTERIM ACCOUNTABILITY REVIEW
MEETING 30 NOVEMBER**

1. As you know Sir Duncan Nichol is currently scheduled to meet Sir Colin Walker, Chairman, and John Adey, Chief Executive, of the NBA on 30 November to take stock of performance this year and of the progress towards developing a strategic plan for the blood services.

2. I have discussed the attached agenda with Roger Scofield and John Adey. Clearly the major issue at present is the outcome of the NBA study of the options for the future of the Bio Products Laboratory. This will surface shortly as an issue in its own right and Sir Duncan will be closely involved in the decisions which will have to be made. However it will be a little premature to have a substantive discussion on 30 November as the NBA will not be quite ready with their considered view of the way forward.

3. The remaining agenda items for 30 November are those of a housekeeping nature and those concerned with the process of the NBA establishing itself and preparing for the takeover of the Regional Transfusion Centres next April. It is inescapable with a new authority such as the NBA (which is not yet in its final state) that discussion of targets related to outcomes can only be meaningfully discussed at the first annual review which is scheduled for May 1994. By then the future for BPL should be clearer and the NBA will be well down the road in developing its strategy for the future of the RTC network. In the meantime we are primarily seeking reassurance about the NBAs housekeeping and its preparations for next April. This will not detract from the importance of our holding a progress meeting with the NBA top management but on this occasion it is not likely to be a full dress occasion.

4. In the circumstances I suggest that Sir Duncan leaves me to chair the interim review on 30 November. Sir Colin Walker ✓ and John Adey are content with this approach. I would welcome an early response.

JOHN SHAW