

Notification of other recipients from 'at risk' donors to vCJD cases

Action notes from planning teleconference on 12th October 2005

Present

Dr Kate Soldan, HPA
Dr Pat Hewitt, NBS
Ms Helen Janecek, HPA
Dr Peter Christie, SEHD
Dr Bruce Cuthbertson, SNBTS
Dr Sylvia Shearer, SEHD
Dr Joan Sneddon, HPS
Dr Marc Turner, SNBTS
Dr Hester Ward, HPS

Communication leads for each organisation

Health Protection Agency:	Kate Soldan
Health Protection Scotland:	Hester Ward/Joan Sneddon
National Blood Service:	Pat Hewitt
Scottish National Blood Service:	Marc Turner (in the first instance)
Department of Health:	Rowena Jecock
Scottish Executive Health Department:	Sylvia Shearer

Stages of lookback/notification

- 1 UKBS trace component issue.
- 2 Hospital traces fate of component and identity of recipient.
- 3 GP contacted (by UKBS) to check location and status of identified recipient, and agree notification method (GP or UKBS).
- 4 GP and CCDC/CPHM provided with notification documents. Recipient notified (by GP or UKBS). Public health precautions implemented.

It was **agreed** that the standard process used by the UKBS for lookbacks would be followed, with adaptation as necessary. Stages 3 and 4 are detailed further in figure attached.

Other agreed actions	Timings
1 UKBS to complete tracing fate of blood components	21 st October
2 HPA/HPS and UKBS to a) draft letters, information pack and summary of CJDIP recommendations and b) circulate to planning group for comment	21 st October
3 Approval of CJDIP recommendations awaited from UK CMOs	After meeting on 13 th October
4 HPA/HPS to ask DH and SEHD to provide CMO letter for UKBS to forward to hospitals	
5 HPA to ask DH to provide lead on proactive/reactive media strategy. SEHD to liaise with DH on this.	

6 UKBS to proceed with Stage 2.	After actions 3, 4 and 5 ??late October
7 UKBS to contact GPs of recipients by letter (Stage 3).	Ongoing from ??early November
8 Recipients to be notified and public health precautions taken (Stage 4)	Ongoing from ??mid-November
9 HPA to brief CJD Support Network	Before Stage 4
10 HPA/HPS to brief NHS Direct/NHS24	Before Stage 4
11 HPA/HPS to send instructions and information pack to relevant CCDC/CPHM, at same time as UKBS write to GP	Ongoing from mid-November
12 HPA to post relevant information and documents on website	Start of Stage 4

