Witness Name: Dr Roger Chinn Statement No.: WITN7266001 Exhibits: WITN7266002 -

WITN7266008

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**EXHIBIT WITN7266006** 

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#### **Incident INC44968**

Approval status: Finally approved

Incident level: Level 1 - Not a serious incident

## Incident ownership

Incident Handler: Susan Bellars
Incident Investigator: Simon Ferrier

#### Incident location

Lead Division: Clinical Support Services

Lead Directorate: Patient Access Lead Specialty: Medical Records

Exact Location: Medical Records, Lower Ground Floor, ChelWest

## Incident details:

Incident date: 30 November 2018

Incident type: Incident affecting Patient

Incident category: Environment and Estates

Incident subcategory: Plumbing issues

Reported degree of harm: Low (minimal harm caused)

# **Description:**

When having to go down to the basement to retrieve a Micro-film, I discovered that areas of the room where wet and a strong damp smell. Myself and (redacted) cleaned the area the best we could and noted down the damage caused. We can not establish when the harm was caused as we do not go to the room on a daily basis. The damage was caused by a leaked pipe in the ceiling. Below is an account of the damaged caused by the leaky pipe.

Cardboard boxes X6

Crates X 12

A&E Cass cards Est 10-20 boxes.

Micro Film machine.

Cabinet with Micro-Film inside numbers (Cabinet numbers 42,41,44,45,46,17)

## Investigation details

### Conclusions / outcome of investigation:

Due to the amount of time which has passed full investigation is not possible.

## Actions taken to prevent recurrence:

The contents of the room clearly have water damage, also due to the way records are stored nothing could actually be found or used if It was required. Currently seeking permission to clear the room and dispose appropriately of its contents.