



Richard Gutowski

14/10/2003 13:59

To: Zubeda Seedat/PH6/DOH/GB@ **GRO-C**

cc:

Subject: FW: Roll out of recombinant factor products to patients with Bleeding Disorders

Zubeda

You are checking to see if we can pay this.

Richard

----- Forwarded by Richard Gutowski/PH6/DOH/GB on 14/10/2003 13:49 -----



"Mann Pat (RQ3)

BCH"

<PAT.MANN@ **GRO-C**

**GRO-C**

14/10/2003 11:24

To: Richard Gutowski/PH6/DOH/GB@ **GRO-C**

cc:

bcc:

Subject: FW: Roll out of recombinant factor products to patients with Bleeding Disorders

Dear Richard,

I have now seen the email that was sent to you on 8 October. I am afraid the instructions left for my secretary were inadequate (I was rushing to get to the UKHCDO AGM in Newcastle) and some of the detail that was needed was left out. Therefore I have amended the email to include the detail.

With kind regards,

Yours sincerely,

Frank G.H. Hill  
Chairman - UKHCDO

> -----Original Message-----

> From: Mann Pat (RQ3) BCH

> Sent: 08 October 2003 15:47

> To: Gutowski Richard (MDA) DOH

> Subject: Roll out of recombinant factor products to patients with Bleeding Disorders

>

> Dear Richard,

>

> UKHCDO are very grateful that a Project Manager's salary costs have been funded. Unfortunately this person has not been in post to undertake the great deal of work requested of UKHCDO to date in order to inform the process and keep up the momentum. While Charlie Hay and I have been pleased to give our time freely to this process, we have needed to enlist the help of (1) National Haemophilia Database Assistant (UKHCDO employee) and (2) I.T. Project Manager, who have undertaken various activities.

>

> Activities undertaken by IT Project Manager

> Conversion and analysis of Questionnaire data.

> Data Analysis of existing data stored in the National Haemophilia Database.

> Presentation of data analysis.

>

> Activities undertaken by NHD Assistant

> Development of Recombinant Data Questionnaires for all UK Haemophilia Centres.

> Mailing related to Recombinant rollout activities.

> Questionnaire related queries from Haemophilia Centres.  
 > Chasing Haemophilia Centres for Questionnaire returns.  
 > Chasing for missing data.  
 > Data entry/conversion and analysis of Questionnaire data.  
 > Data Analysis of existing data stored in the National Haemophilia  
 > Database.  
 > Presentation of data analysis.  
 > Notification of recombinant tendering to UK Haemophilia Centre Directors.  
 >  
 > I asked Charlie Hay to let me know the time that has been taken from  
 their  
 > employment and to cost it as a proportion of their salaries. Between  
 > February and August this came to a total of £11,100 for the NHD Assistant  
 > (70% of her time has been spent on the roll out) and £8,300 for the IT  
 > Project Manager. We have undertaken this work in good faith, as we were  
 > told the costs would be met. The costs have increased as the process  
 > became more complicated.  
 >  
 > Is there a way you can find in which to reimburse UKHCDO for all or some  
 > of these costs, otherwise when UKHCDO reimburses Manchester, we will have  
 > to use money that was earmarked for other purposes and that work will  
 > remain undone - this will cause some potential difficulties for me in  
 > accounting to UKHCDO as an Organisation.  
 >  
 > The funding of the Project Manager is at the moment agreed for one year.  
 > In order to ensure appropriate auditing etc, there will be the need for a  
 > Project Manager over the 3 year period. I am also anxious that as  
 > suggested by the commissioners on the Working Group, that the UKHCDO  
 > database secretariat is centrally funded and we set up a way of auditing  
 > and informing haemophilia commissioning, obtaining answers to issues like  
 > why product usage rises by 10% per annum.  
 >  
 > I would welcome your thoughts on how we progress these issues.  
 >  
 > Best wishes,  
 >  
 > Frank Hill  
 > Chairman - UKCHDO  
 >  
 > Dept. of Clinical & Laboratory Haematology  
 > Birmingham Children's Hospital NHS Trust  
 > Steelhouse Lane  
 > Birmingham B4 6NH.  
 >  
 > Tel. **GRO-C**  
 > Fax. **GRO-C**  
 >

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 stated to the contrary.



"Mann Pat (RQ3)

BCH"

<PAT.MANN@GRO-C

GRO-C

08/10/2003 15:46

To: Richard Gutowski/PH6/DOH/GB@

GRO-C

cc:

bcc:

Subject: Roll out of recombinant factor products to patients with Bleeding Disorders

Dear Richard,

UKHCDO are very grateful that a Project Manager's salary costs have been funded. Unfortunately this person has not been in post to undertake the great deal of work requested of UKHCDO to date in order to inform the process and keep up the momentum. While Charlie Hay and I have been pleased to give our time freely to this process we have needed to enlist the help of

(1) National Haemophilia Database Assistant (UKHCDO employee) and (2) I.T. Project Manager, who have undertaken various activities. I asked Charlie Hay to let know the time that has been taken from their employment and to cost it as a proportion of their salaries. Between February and August this came to a total of £11,100 for the NHD Assistant (70% of her time has been spent on the roll out) and £8,300 for the IT Project Manager. We have undertaken this work in good faith as we were told the costs would be met. The costs have increased as the process became more complicated.

Is there a way you can find in which to reimburse UKHCDO for all or some of these costs, otherwise when UKHCDO reimburses Manchester, we will have to use money that was earmarked for other purposes and that work will remain undone - this will cause some potential difficulties for me in accounting to UKHCDO as an Organisation.

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order to ensure appropriate auditing etc, there will be the need for a Project Manager over the 3 year period. I am also anxious that as suggested by the commissioners on the Working Group, that the UKHCDO database secretariat is centrally funded and we set up a way of auditing and informing haemophilia commissioning, obtaining answers to issues like why product usage rises by 10% per annum.

I would welcome your thoughts on how we progress these issues.

Best wishes,

Frank Hill  
Chairman - UKCHDO

Dept. of Clinical & Laboratory Haematology  
Birmingham Children's Hospital NHS Trust  
Steelhouse Lane  
Birmingham B4 6NH.

Tel. GRO-C

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