

THE EILEEN TRUST

**Minutes of the meeting held on 13 February 2008
at Alliance House, 12 Caxton Street, London SW1H OQS.**

- PRESENT** Mr P Stevens (Chairman)
 M/s S Phipps
 Mr P Spellman
 Mr R Mishcon
- IN ATTENDANCE** Ms Susan Daniels (Case Officer)
 The Secretary.
- APOLOGIES** Dr M Winter (Medical Trustee)

08.143 The apologies were noted.

08.144 **Minutes of the meeting held on 17 October 2007**
The minutes were approved as a correct record.

08.145 **Future Funding of the Trust**
The Chairman led a debate on how the Trust might approach the DoH in respect of likely future funding of the Trust. It was resolved that this debate should not be minuted.

08.146 **Matters Arising from the Minutes**
07.138 Mrs Daniels tabled a proposal in respect of the Trust's secretariat activities; it was resolved to debate this in detail at the next meeting which will be on 18 June 2008.
07.138 – The Chairman and Mr Mishcon agreed to consider the choice of investment product and timetable after the meeting today.
07.138 – It was resolved to delay any policy decision until the future arrangements for the secretariat had been evaluated.
07.138 - There was no decision in respect of the likely management fee, charged by the Macfarlane Trust, and its affordability.
07.141 – It was agreed that an event, for cost and other reasons would not be appropriate. The Case Worker said that, for those who most desired it, she would arrange an informal gathering over lunch at a convenient venue.
- 5002 – There was no further progress to report.
07.132 – The views of PIM were noted.

08.147 **Secretary's Report**
The report was noted and the following resolved.
1) That the case worker would ensure that all relevant parties were apprised of request for grant assistance made by "round robin".

2) That the Secretary's role was valuable and would be of a corporate nature rather than an executive function.

08.148

Case Workers Report

The report circulated with the agenda was received. The Case Worker gave an oral overview of her activities over the past period. The following decisions were made:

5072 – Holiday grant of £1000.00 approved and to be paid on 5072's return. It would be pointed out that it would be inappropriate for the beneficiaries to assume that this grant would be paid annually.

5015dx3 – The Trust's commitment to this beneficiary constituency had now ceased. They would no longer feature in future reports.

5017W – To authorise the Case Worker to try and reduce the debt downward and to settle up to a maximum of £1500.00. Upon a successful outcome, it was agreed that the Trust's commitment to 5017W would cease.

5087A and D – There was considerable debate about the current investment holdings. Subject to advice from the investment houses, the case worker and the Chairman and Mrs Hithersay as Trustees would confer.

5011 - £750.00 agreed for holiday support. The same advice would be given as for 5072.

5002 – That the Case Worker as an IFA would advise 5002 on various aspects of his proposed house purchase and the Trust's position, which would be to offer no financial assistance should the proposed purchase be unable to proceed and 5002 be found liable for costs arising.

5086 – That a contribution for dental work be given subject to the work being carried out in the UK. The Case Worker to speak to Dr Selina Master (Consultant Dentist) – the contact details to be made available by the Secretary.

08.149

Financial Reports

1) The grants and payments summary for the first, second and third quarters of the financial year were noted.

2) The investment report, which was primarily concerned with PIM's operations, was noted.

3) The remainder of the report was received.

08.150

Any Other business

The date of the next meeting would be 18 June 2008 at 2.00 pm. The venue would be Alliance House. The Board noted that the remaining meeting in 2008 would be on 15 October.

The meeting closed at 4.00pm.