

THE EILEEN TRUST

**Minutes of the meeting held on 12 December 2006
at Alliance House, 12 Caxton Street, London SW1H 0QS.**

PRESENT	Mr P Stevens M/s S Phipps Mr P Spellman	(Chairman)
IN ATTENDANCE	Mr Martin Harvey Ms Susan Daniels Ms R Riley	(Secretary) (Case Officer) (Support Services Manager)
APOLOGIES	Dr M Winter	(Medical Trustee)

06.110 Minutes of the meeting held on the 12 October 2006
The minutes were approved as a correct record.

06.111 Matters Arising from the Minutes
06-100 (1) (06.95) The board of trustees noted that their instructions in respect of deposit havens for 5087A and 5087D2 had been executed.
The board of trustees resolved that the Secretary ask for legal advice in respect of setting aside trust payments in a dedicated investment instrument, for future usage, that would have normally been payable to registrant beneficiaries where need was established but where present need as defined could not be reasonably ascertained.
06-100 (2) (06.95) the board of trustees noted the response from the Department of Health in respect of the back payments that 5093 deemed he should receive. After careful deliberation, the board of trustees agreed that an ex gratia payment of £5000.00 should be made to 5093 in recognition of current needs as presented by the Trust Case Officer and that further representations should be made to the Department of Health citing the recent treatment of another registrant who had received two capital payments (the Department having been repeatedly advised by the Trust that the second payment might not be appropriate) and that 5093s circumstances should be equally regarded.
06-103 the situation was noted and it was resolved to defer any further action until the status of the Case Officer had been resolved.
06-107 the board pf trustees confirmed the upward adjustments to the regular payments following the recent electronic consultation process. In respect of 5058, it was resolved that the Case Officer undertake a financial assessment before making any adjustment to the monthly payments.

06-108 the board noted the proposal from the Events Coordinator and approved the staging of a trust event for registrants and beneficiaries as discussed. The Event Coordinator has since been advised and asked to proceed.

06.112 Financial Reports

- 1) The recommended adjustment to the Section 64 budget was approved.
- 2) The projected outturn in terms of the block grant settlement, making certain assumptions, was noted.

06.113 Applications & Cases

The Case Officer appraised the board of trustees with a case by case report on the registrant and wider beneficiary community. Prior to reviewing the cases, the board of trustees resolved that those registrants that had not received the £500.00 supplementary payment to meet higher than anticipated utility costs should now be paid as soon as reasonable. It was further resolved that £250.00 should be paid to all widows for the same purpose.

It was further resolved that the 5087 (A,D and D2) household should receive £250.00 for the same purpose. 5005 was excluded from this determination due to the lack of clarity in terms of her beneficiary relationship with the Trust. The board noted that 5089 might be considered for back payments arising from the 16 month delay that had occurred due to the administrative procedures within the Department of Health. The board resolved that the Secretary should write to the department explaining that this request for back payments had only arisen due to their inability to deal with the matter in an expeditious manner.

The following applications for support were considered.

5093 – Ex gratia payment of £5,000 agreed. Further representations on the issue of backdated payments to be made to the DoH.

5074A - Regular payment supplement withdrawn but registrant wide increase in regular payment confirmed.

5007 – Agreed up to £3,000 for caravan pitch fees agreed.

5087A – Capital payment situation now confirmed.

5002 – Home help request declined.

5023 – Agreed moving costs.

5054 – Agreed to support car parking fees.

5011 – Agreed £750.00 for respite break in 07.

5086 – Agreed that visit should be undertaken.

5090 – Agreed cost of will preparation to be refunded.

5089 – Agreed grant of £1000.00 for holiday costs.

5009W – Agreed to continue monthly payment of £100.00.

5017W – Agreed that SJD to assist with debt management.
5034W – Agreed £130.00 per months until 65ht birthday.
5087D1 - £250.00 per month towards mortgage payments to be reviewed in 12 months.
5087D2 – SJD to determine financial need.

It was further resolved that all registrant households should now receive £500.00 should now receive the supplementary winter payment.

It was further agreed that £250.00 would be paid to widow's households and dependents as a supplementary payment.

06.114

Any Other Business

a) It was resolved to invite Mr Russell Mischon to see if he would agree to being put forward as a trustee. If Mr Mischon declined, it was further resolved to invite Dr Simon Chapman.

b) The date of the next meeting will be 7 March 2007. The other dates scheduled are 20 June 2007 and 17 October 2007.

The meeting terminated at 12.55pm.