

# Stephen Irving & Co.

## SOLICITORS

### PARTNERS

Stephen Irving LL.B.  
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### CONSULTANT

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Our Ref: AI/JMG/M313

Your Ref:

Date: 19 June 1995

Mrs. M. Murphy,

GRO-C

LIVERPOOL

GRO-C

Dear Mrs. Murphy,

RE: YOUR CASE

Thank you for your instructions in this matter.

Your file will be dealt with by Mrs Irving. Mrs Irving's Assistant, Miss Deegan, and her secretaries Brenda Ryan and Jeanette Gundersen will also be familiar with your file and will be able to deal with any queries if Mrs Irving is unavailable.

Should there be any aspect of our service with which you are dissatisfied then the matter may be taken up with Mr Irving if the if it cannot be resolved with Mrs Irving.

Please note that this firm operates an internal complaints procedure, details of which are set out in the attached sheet.

Your costs will be paid by the Legal Aid Board at rates set by the Government. This will continue to be the case if and when a Legal Aid Certificate is granted.

We have now submitted the application for Legal Aid on your behalf to the Legal Aid Board. We confirm that you have been informed about the Legal Aid Statutory Charge and we enclose further copies of Legal Aid leaflets, "What happens next?" and "The Statutory Charge - What it means to you". We are also enclosing our standard letter explaining the Statutory Charge and we hope you will read these documents carefully.

We will contact you again when we have received a reply from the Legal Aid Board.

Yours sincerely,

**GRO-C**

STEPHEN IRVING & CO