

THE MACFARLANE TRUST

Minutes of the meeting held on Monday 27 April 2015

PART B

762.15 Minutes of Previous Meeting

- i) The minutes of the meeting held on 26 January 2015 were agreed as a correct record.
- ii) The minutes of the private meeting held on 6 March 2015 were agreed as a correct record.

763.15 Matters arising from the minutes other than those itemised separately on the agenda

i) Former minute 746.15 – Haemophilia Society

- a) The board noted the written apology from the Haemophilia Society, which had been circulated at the time.
- b) The board noted the positive letter from Jane Ellison MP to JB dated 24 March 2015.
- c) The board noted the correspondence with the Charity Commission, and the fact that the issues that had been raised had been dealt with satisfactorily. Board members had received copies of the correspondence and been kept informed of developments at the time.
- d) The board noted the letter from Bernard Manson, Chair of the Haemophilia Society, to RE. It was also noted that Bernard Manson was standing down as Chair. Following discussion, it was agreed that, as previously discussed and in accordance with RE's letter of 17 March 2015, any contact with the Haemophilia Society would take place via their Chair. It was agreed that RE should not reply to the letter.

764.15 Any other confidential business

- i) The board reiterated its previously agreed position regarding an infected widow who had originally asked for her interest free loan of ca £113,000 to be written off, and had then subsequently asked for permission for this to be transferred to a new property when she moved. The board reconfirmed that the loan could not be written off and that if the beneficiary moved, the loan would need to be repaid. In reply to a question, JB explained that the loan related to funding for a house purchase and the writing off of substantial debt.
- ii) The board discussed the cost of living increase for staff. It was felt that this should be in line with the increase being paid to NHS staff. RE would discuss this with the interim Chair of Caxton when they met the following week.
- iii) Following the departure of all staff, the Chair updated the board on an employment contractual matter relevant to JB. The board shared RE's view at the lack of action by the Caxton Foundation since this was first raised in July 2014. He would report back to them after his discussion with the Interim Chair of the Caxton Foundation. ACTION: RE