

Witness Name: Peter Stonebridge

Statement No.: WITN5581001

Exhibits: WITN5581002– WITN5581003

Dated: February 2021

INFECTED BLOOD INQUIRY

FIRST WRITTEN STATEMENT OF PETER STONEBRIDGE

I, Peter Stonebridge, will say as follows:

Section 1: Searches, including search terms used

1. Dr Ron Kerr, Consultant Haematologist and Clinical Lead, has advised all documents are held within the Haemophilia Centre within NHS Tayside.
2. Dr Kerr led a search of documents within the Haemophilia Centre of NHS Tayside. We can confirm that the information which was provided following the Rule 9 request of 19 July 2018 only came from the Haemophilia Centre, no other searches were undertaken.
3. Dr Kerr has confirmed for the searches undertaken within the Haemophilia Service he individually reviewed all documents that were held within the Haemophilia Unit and sent any that were relevant to the terms of reference to the Inquiry.

Section 2. The Trust's information repositories (from 1950 to present day) such as local authorities, University archives and The National Archives

4. Please find list below of records repositories within NHS Tayside for corporate records.
 - 4.1. NHS Tayside Electronic Document Store (DocStore)
 - 4.2. Filing Room, Kings Cross Hospital, Dundee
 - 4.3. Claverhouse Storage Facility, Claverhouse, Dundee
 - 4.4. University of Dundee Archives, University of Dundee, Perth Road, Dundee

5. Within NHS Tayside, a corporate record means anything that is not a health record or part of a record of a patient's treatment. Sometimes they are referred to as non-clinical records.
6. Health records are held within the Health Records Service either electronically or in paper format.

Section 3. Repositories and archives searched


7. The repository searched was the University of Dundee Archives, University of Dundee, Perth Road, Dundee. This was for non-clinical records within NHS Tayside Collections.
8. The Request received by Dr Kerr was dated 19 July 2018 as opposed to August. Yes, I can confirm that all the documents produced for the Rule 9 request came from the Haemophilia Centre.
9. NHS Tayside can confirm searches were only undertaken on records held within the Haemophilia Centre. No other searches were undertaken at that time, however further searches of NHS Tayside's corporate records repositories for both electronic and paper records could be conducted if required.

Section 4: Document retention and destruction policies document destruction record or policy to the statement.

10. Ruth Anderson, Head of Health Records and Dr Ron Kerr, Consultant Haematologist and Clinical Lead within NHS Tayside are satisfied that all case records relating to patients with inherited bleeding disorders have appropriate retention stickers on them. These records will be retained for the lifetime of the patient.
11. NHS Tayside has a records retention policy for corporate records. This policy is in line with current guidance on records management within the NHS produced by the Scottish Government. The current policy has recently been reviewed to reflect the updated national guidance. Please find attached a copy of the most recent version of this policy and the one preceding it [WITN5581002 & WITN5581003].

Statement of Truth

I believe that the facts stated in this witness statement are true.

Signed  **GRO-C**

Dated: February 2021

Table of exhibits

Date	Notes/Description	Exhibit Number
January 2021	Records Retention Schedules - Current	WITN5581002
January 2020	Records Retention Schedules - Previous	WITN5581003

