

Webster Erin LSPG Sol C2

From: Webster Erin LSPG Sol C2
Sent: 14 March 2006 14:16
To: Goff Edward DOH GSI
Subject: RE: The Skipton Fund Appeals Panel: NHSAC Directions

Thanks Ted. I will now submit the directions for final SOL clearance.

Kind regards,
Erin

-----Original Message-----

From: Edward.Goff@ [GRO-C] [mailto:Edward.Goff@ [GRO-C]]
Sent: 07 March 2006 15:27
To: Erin.Webster@ [GRO-C]
Cc: Jonathan.Stopes-Roe@ [GRO-C]; Brian.Bradley@ [GRO-C]
Hugh.Nicholas@ [GRO-C]; William.Connon@ [GRO-C]
Zubeda.Seedat@ [GRO-C]; Beatrice.Wilson@ [GRO-C]
Subject: The Skipton Fund Appeals Panel: NHSAC Directions

Erin

Please see the email below regarding the NHSAC Directions which have been circulated and agreed. As you know there is no immediate rush for the direction: adverts for the post will not be published til next week or possibly the week after

Regards

Ted Goff
Strategy & Legislation Branch
Department of Health
Area 514, Wellington House
133-155 Waterloo Road
London SE1 8UG
Tel: [GRO-C]

----- Forwarded by Edward Goff/HP-SL/DOH/GB on 07/03/2006 15:16 -----

Edward Goff

07/03/2006 15:14

Caroline.Lewis@ [GRO-C],

Jonathan

Nicholas/PH6/DOH/GB@ [GRO-C]

Seedat/PH6/DOH/GB@ [GRO-C]

Panel: Advert/Panel

To: Christine.Honed [GRO-C]
Jan.Nicholls@ [GRO-C]
cc:

Josephine.devlin@ [GRO-C]
Sylvia.Shearer@ [GRO-C]
John.Swift@ [GRO-C],

Stopes-Roe/HP-SL/DOH/GB@ [GRO-C] Hugh

Brian Bradley/HP-SL/DOH/GB@ [GRO-C] William
Connon/PD-PMD/DOH/GB@ [GRO-C] Zubeda

Beatrice Wilson/HP-SL/DOH/GB@ [GRO-C]
Linsey.Craig@ [GRO-C]
bcc:

Subject: The Skipton Fund Appeals

members etc/NHSAC Directions

Chris/Jan (copyees for information)

The following attachments have been circulated and amended. They are attached for your

action and/or information.

Could you please let me have your revised timetable for advertising/sifting applicants/interviewing applicants. I also look forward to receiving details of costings for the adverts. It would also be helpful to have the advert published in March, so that costs are met from this financial year.

Agreed advert:

(See attached file: Skipton Fund Appeal Panel advert 3 March 2006.doc)

Meeting the costs of the advertisements
The following clarifies who is paying for what publications.

DH has agreed to pay for the following:

Medical members - BMJ
Lay members - Guardian
QC - Counsel, Scot Law Times
Senior Lawyer - Law Society Gazette, Scottish Law Society, Writ (if we cant use the Writ, then DH will pay for the Belfast Telegraph advert.

Scotland have agreed to pay for the additional publications, with the Scotsman, Aberdeen Press, Dundee Courier and Glasgow Herald.

NHSAC Directions: (See attached file: Skipton Panel 2001 directions incorp.doc)

This draft is currently with the Department's solicitor to prepare a final draft for signature.

Applicants Information Pack: (See attached file: Info pack v4 - 3 March 06.doc)

Members of the NHSAC Recruitment panel: Details are still being finalised and details will follow shortly

If you have any queries please let me know.

Regards

Ted Goff
Strategy & Legislation Branch
Department of Health
Area 514, Wellington House
133-155 Waterloo Road
London SE1 8UG
Tel: **GRO-C**

----- Forwarded by Edward Goff/HP-SL/DOH/GB on 07/03/2006 14:06 -----

SL/DOH/GB@**GRO-C** <John.Swift@**GRO-C**>

SL/DOH/GB@**GRO-C** Hugh 07/03/2006 11:07

Cannon/PD-PMD/DOH/GB@**GRO-C**

<Sylvia.Shearer@**GRO-C**>

Appeals Panel

To: Edward Goff/HP-

<Jan.Nicholls@**GRO-C**>
cc: Jonathan Stopes-Roe/HP-

Nicholas/PH6/DOH/GB@**GRO-C** William

Zubeda Seedat/PH6/DOH/GB@**GRO-C**
<Christine.Hope@**GRO-C**>

<Linsey.Craig@**GRO-C**>
bcc:

Subject: RE: The Skipton Fund

This email and any files transmitted with it are intended solely for the use of the individual or entity to whom they are addressed.

Ted

Further to my email of 24 February it would be helpful to know what our timetable is for the Skipton Fund Appeals Panel appointment round and as part of that process when we will be copied the final drafts of the advert and job specifications etc.

Regards

John

-----Original Message-----

From: Swift J (John)

Sent: 24 February 2006 11:09

To: 'Edward.Goff@GRO-C'; Jan Nicholls

Cc: Jonathan.Stopes-Roe@GRO-C; Hugh.Nicholas@GRO-C;

William.Connon@GRO-C; Zubeda.Seedat@GRO-C;

Christine.Hope@GRO-C; Shearer S (Sylvia); Craig L (Linsey)

Subject: RE: The Skipton Fund Appeals Panel

Ted

Following my return to the office today I have not caught up with the flurry of emails concerning the appointments process to set up the Skipton Fund Appeals Panel.

I fully concur with the plea made by colleague Sylvia Shearer that the advert and background information that reference to the Government should incorporate the phrase "on behalf of the four UK administrations". I also agree with Sylvia's other suggestions regarding the inclusion of independent before Appeal Panel (line 5 of the advert) and with respect to location is it necessary to be prescriptive at this stage?

As pointed out by Sylvia the reference to the four UK administrations will hopefully help us to deflect strong representations from lobby groups and MSPs that there should be a Scottish version of the panel. With this in mind I must also stress the importance of advertising the positions in the Scottish press. I note with interest that you mention the Guardian as a UK publication for the lay member position, but I am certain that its readership in Scotland is not particularly high. We would therefore wish to advertise the Appeals Panel positions in the Scotsman, Herald, Aberdeen Press and Journal and Dundee Courier. I accept that we will need to pay the advertising costs, but this is a small price to pay given the need to protect our Ministers and senior officials from criticism from Scottish interests. For the QC post in Scotland I would have recommended the Scots Law Times and I am therefore content to see that Jan Nicholls supports this approach.

I have nothing further to add regarding the content of the advert and background note and look forward to seeing final drafts in good time so as to allow for advertising Scottish wide in tandem with that elsewhere across the UK.

Meantime I am happy to discuss further.

Regards

John Swift

Head of HD: PAU

GRO-C

-----Original Message-----

From: Edward.Goff@GRO-C [mailto:Edward.Goff@GRO-C]

Sent: 22 February 2006 15:48

To: Jan Nicholls

Cc: Jonathan.Stopes-Roe@GRO-C; Hugh.Nicholas@GRO-C;

William.Connon@GRO-C; Zubeda.Seedat@GRO-C; Swift J (John);

Christine.Hope@GRO-C
Subject: RE: The Skipton Fund Appeals Panel

This email has been received from an external party and
has been swept for the presence of computer viruses.

Jan - In Chris's absence - a recap might be helpful. As you know the Skipton Appeal Panel is a UK panel and our advertising approach is to ensure that we advertise on a UK basis. So far, the following has been agreed with Chris, which we think will cover the whole of the UK:

QC or Senior lawyer post

For the Senior lawyer post NHSAC will advertise in the Law Society Gazette and the Scottish Law Society.

For the QC post the publication Counsel was proposed, but this only covers Wales and England. Its not clear if it includes N Ireland. Chris agreed to look for a suitable publication in Scotland.

For medical appointments - NHSAC will advertise in BMJ. Copies of the advertisement will also be sent to, Royal Colleges of General Practitioners, and Royal College of Pathologists (both UK organisation, who may pass the advert to members who are interested). Also, the Royal Colleges of Physicians in Scotland, the Royal College of Physicians of Edinburgh, and the Royal College of Physicians and Surgeons of Glasgow. Copies of the advertisement will be sent to the Royal College of Physicians of England.

Lay member - NHSAC to put post on the NHSAC website and the Cabinet Office website. Also advertise in the Guardian, which is a UK publication.

If you have any queries please let me know. The applicant's Information pack was circulated to the DAs this afternoon

Regards

Ted Goff
Strategy & Legislation Branch
Department of Health
Area 514, Wellington House
133-155 Waterloo Road
London SE1 8UG
Tel: GRO-C

"Jan Nicholls"

<Jan.Nicholls@GRO-C>
<John.Swift@GRO-C>, Edward
"Christine Hope"
<Christine.Hope@GRO-C>
<Sylvia.Shearer@GRO-C>

To:
Goff/HP-SL/DOH/GB@GRO-C

cc:
bcc:

Panel

Subject: RE: The Skipton Fund Appeals

Dear All

I'm afraid Chris is off sick at the moment so I am trying to pick this up. I

understood that Ted was going to share the draft information pack with colleagues at Devolved Admins last week? Any comments that we need to incorporate into the pack?

I am currently chasing up information about how we best reach Lawyers and QCs in Scotland, requested last week by Chris, but for which I don't think we have received a response.

Will be back in touch as soon as the information is available. In the meantime, please don't hesitate to get in touch if you can add anything to the mix.

Regards
Jan

Jan Nicholls
Head of National Appointments Unit
NHS Appointments Commission

GRO-C
Mobile: GRO-C
Jan.Nicholls@GRO-C

-----Original Message-----

From: John.Swift@GRO-C
[mailto:John.Swift@GRO-C]
Sent: 21 February 2006 15:29
To: Edward.Goff@GRO-C; Christine Hope
Cc: Jan Nicholls; Sylvia.Shearer@GRO-C
Subject: The Skipton Fund Appeals Panel

This email and any files transmitted with it are intended solely for the use of the individual or entity to whom they are addressed.

Ted/Christine

Further to my email of 7 February the trail has gone rather cold on the work necessary to agree the content of the advertisement, background notes; person specifications and an appointments timetable prior to advertising nationally.

Can you please provide me with an update so that we can keep our Ministers abreast of developments.

Thanks

John Swift

Head of HD: PAU

GRO-C

- - Disclaimer - -

This e-mail and any files transmitted with it are confidential. If you are not the intended recipient, any reading, printing, storage, disclosure, copying or any other action taken in respect of this e-mail is prohibited and may be unlawful. If you are not the intended recipient, please notify the sender immediately by using the reply function and then permanently delete what you have received.

Incoming and outgoing e-mail messages are routinely monitored for compliance with the Department of Health's policy on the use of electronic communications. For more information on the Department of Health's e-mail policy click here
<http://www.dh.gov.uk/terms>