

# THE CAXTON FOUNDATION

Alliance House 12 Caxton Street, London, SW1H 0QS

Tel: 020-7233-0057

Fax: 020-7808-1169

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→ ~~Taxman~~  
For draft reply  
please

Mrs Helen Shirley-Quirk  
Director of Health Protection  
Department of Health  
Wellington House (Area 519)  
133-155 Waterloo Road  
London  
SE1 8UG

3 August 2011

Dear Mrs Shirley-Quirk

As one of the First Trustees of this Foundation, and on behalf of the other First Trustees, Roger Evans and Charles Gore, I am writing, in accordance with Schedule 2 paragraph 6 of the Trust Deed of the Foundation, to request the consent of the Secretary of State for Health to the appointment as Trustees of the Foundation of the following, who have been selected by the First Trustees following advertisement, review of applications and interview of a short list of those applications, the interview having been monitored by an independent assessor:

*Richard Finlay*, BA, MSc, formerly Headmaster, Glenlola Collegiate School, Bangor, Co. Down, Education Officer, South Eastern Education and Library Board, etc.

*Peter Harvey*, LLB, DL, Deputy Lieutenant for the County of Dorset, formerly Chairman, Poole Hospital NHS Foundation Trust, Clerk to the Dorset Police Authority, Chairman, Dorset Health Trust, Chief Executive, Dorset County Council, etc.

*Mary Leadbeater*, BA, FCA, formerly Interim Deputy Director of Finance, South Central Strategic Health Authority, Interim Director of Finance, North Staffordshire Combined Health Care NHS Trust, Finance Director, Royal Free Hampstead NHS Trust, Finance Director, Royal Brompton and Harefield NHS Trust, etc.

*Charles Lister*, OBE, Senior Business Manager, DoH Workforce Directorate, formerly Head of Programme Implementation, Human Fertilisation & Embryology Authority, Head of Blood Policy, DoH, etc.

*Professor Howard Thomas*, BSc, MB, BS, Ph D, Professor of General Medicine and Head of Department of Hepatology & Gastroenterology, Imperial College, formerly Dean (Clinical) Faculty of Medicine, Imperial College, etc.

*Miranda Winram*, MA, Project Director, Westonbirt Arboretum, Forestry Commission and Friends of Westonbirt Arboretum, Member, Nursing and Midwifery Council Fitness to Practice Conduct and Competence Committee, formerly Senior Consultant, KPMG, Project Manager, Single Regeneration Budget Ripon City Partnership, etc.

In the opinion of the First Trustees this is an exceptionally well-qualified and capable group of people who will constitute a first-class Board of Trustees for this Foundation. You will appreciate that it is impossible in a letter of this nature to show the full range of achievements of this talented and experienced team. I

Registered Charity Number 1142529

The Caxton Foundation is registered with the Information Commissioner's Office. Registration No. Z2772600

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would be happy to supply further details by way of copies of CVs and application statements, should you wish to see them.

As you know, it is the intention that the Foundation will be operational by 1 October. The Trustees have a great deal to accomplish before then to achieve that objective, so I look forward to receiving the Secretary of State's consent for these appointments.

Yours faithfully

GRO-C

Peter Stevens  
Trustee